Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
May 10, 2016

Present: Debbie Wingo, President; Jacqueline Thomas, Clerk; Brian Jackman, Member; Pete Carlson, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Dir. Of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Leslie Adair, Christina Orsi, Alyssa Wooten, David Olson, Principals; Celli Coeville, Admin. Assistant

I. OPEN SESSION

a. Call to Order at 5:16 PM

b. Roll Call to Establish Quorum – Mr. Wells was absent; Mr. Jackman arrived at 5:26 PM.

c. Approval of Agenda

d. Public Hearing – No comments from the public.

MSA (Carlson/Thomas) approve the agenda

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Thomas, Wingo		Jackman, Wells	

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:35 PM

Welcome from Board President Debbie Wingo.
The Pledge of Allegiance was recited.

In closed session –

- MSA (Carlson/Thomas) approve the resignations of employees 11427, 11428, 11429, and 11430. The hiring of employees 11431 and 11432. The resignation of classified employees 11433 and 11434 and the retirement of employee 11435.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson, Thomas, Wingo		Wells, Jackman	

- Discussed negotiations with JTA
- Discussed property negotiations
- The Board took action to issue a notice of non-reelection to temporary employee, identified by employee number 129455, pursuant to Education Code Section 44954(b), effective at the end of the 2015-2016 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows:
  Ayes – Carlson, Thomas, Wingo
  Nays – 0
  Absent – Jackman, Wells
  Abstentions – 0

Superintendent's Report – On April 15, James Mousalimas, the County Superintendent of Schools came to visit the Jefferson School District and heard the Jefferson School band play. On April 26th, Dr. Bridges attended DARE graduation for Tom Hawkins School and Anthony Traina School. Jefferson School's DARE graduation takes place on May 12th. On May 2nd the District held an employee retirement celebration at Monticello School in the afternoon. Beth Fine, Linda Koogle,

Grace Merritt, Laura Berrien and Steve Dresser were recognized for their years of service to our school district. On May 5th & 6th the Jefferson Band performed at Disney's California Adventure.

III. PUBLIC HEARING- No comments from the public.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meetings April 12, 2016
4.2 Warrants – April 2016
4.3 Financials – April 2016
4.4 RGM Associates Change Order Requests #'s 125,126 & 127 for Jefferson School and # 046 for the Traina School Gymnasium
4.5 Policies and Procedures for Post-Issuance Continuing Disclosure Compliance
4.6 District Wireless Upgrade and Cabling Internal Connections eRate Year 19 Bid Award

MSA (Carlson/Jackman) approve the consent agenda as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Thomas, Wingo		Wells	

V. EDUCATIONAL SERVICES

5.1 Student Body Reports – Natalie Hewey, Monticello President presented - The Monticello school year ends with the character pillar of Citizenship. The school recycling program raised $315 for the Tracy Animal Shelter. All fourth graders attended a field trip to Old Sacramento. Many year-end activities such as an obstacle course, a checkers tournament and game day are planned. The ASB kept in mind its mission statement to make a positive difference in student's lives, to inspire students to use their special talents to give back to the community, to believe in integrity and to stick together. Some of the activities that occurred this past year to support the mission statement were the Fun Run, Red Ribbon Week, and the recycling program for the Tracy Animal Shelter, to name a few.

Kyla Alexandre, Vice President for Hawkins presented – The school year is coming to a close. On April 11th CAASP testing began. The Hawkins Talent show was held and Hawkins showed that the school has a lot of talent. The eighth grade visited the State Capitol and Old Sacramento on April 28th. On April 29th, the second grade visited the Oakland Zoo. May 2nd - May 6th was Teacher Appreciation Week where students showed their appreciation to the teachers. Open House was held on May 4th and May 6th was Dads and Donuts. May 12th is HawkaPalooza with food, live music and a chance for friends and family to visit. The HawkaPalooza will support the school Science program.

Cierra Spikes, President for Jefferson presented – President Cierra Spikes spoke about many year-end activities that are occurring at Jefferson. Jefferson's Hawaiian Dance went very well. State testing ended and it is starting to feel like summer is near. The eighth grade is getting ready for their portfolio interviews and graduation. Ms. Spikes issued thanks to Ms. Wooten for her involvement on the campus, and noted her positive impact on the school student population.

Reyva Dhillon, Traina President presented– Traina's ASB held their Spring Fling Dance. In the upcoming closing weeks of school, eighth grade students are participating in the exit interview process. Sports awards and the spring band concert were held in the new gymnasium. Traina's student body held their Jump Rope for Heart in the new gymnasium, as well. Seventh graders are excited about their upcoming eighth grade year. ASB will have an upcoming Multicultural Dance. For the first time ever there will be a staff vs. student volleyball game later this week to be held in the Traina Gymnasium.

5.2 Local Control Accountability Plan (LCAP) Update – Dr. Bridges provided updated actions and services regarding the District's LCAP plan, and recapped the District's three main LCAP goals:

- Pupil Outcomes: Ensure that all students are college and career ready by providing rigorous, relevant and differentiated instruction that academically challenges all students and develops citizenship, leadership and innovative thinking.

DRAFT

- Engagement: Foster positive relationships between staff, students, parents, and the community as part of a successful learning environment.
- Conditions of Learning: Provide highly qualified staff, standards aligned curriculum, up to date technology and modern school facilities that are maintained in good repair.

Some of the updated actions and services for Pupil Outcomes were; to provide more extra-curricular activities, to provide a broader range of electives, to provide career days, and to provide coaching to teachers. Some of the updated actions and services for Engagement were; timely communications to parents/students, to provide a friendly welcoming environment, and hold Parent University nights to help parents with their children's homework. Some of the updates for Conditions of Learning were; to provide smart projector technology, to provide more technology/PD coaching and to provide one to one devices. Next month, the entire LCAP document will be available for review.

5.3 Cal-PASS Plus MOU- Dr. Bridges addressed the questions that came up at the April Board Meeting regarding data security issues of our student's information. Dr. Bridges described the process that will be used for student's data.
MSA (Carlson/Jackman) motion to approve the Cal PASS MOU as presented as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Thomas, Wingo		Wells	

5.4 Student Enrollment – we are down 7 students this month.

VI. PERSONNEL SERVICES

6.1 Teacher's College of San Joaquin MOU Co-Sponsor/Intern Participating Educational Agency Agreement
MSA (Jackman/Carlson)-motion to approve the Teacher's College of San Joaquin MOU as presented.

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Thomas, Wingo		Wells	

6.2 Revised Job Descriptions – Elementary Teacher & Instructional Coach, Teacher on Special Assignment. The Elementary Teacher's job description now includes skills and abilities. The Instructional Coach job description was also revised.
MSA (Carlson/Thomas) motion to approve Elementary Teacher and Instructional Coach job descriptions as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Thomas, Wingo		Wells	

6.3 Declaration of Need for Fully Qualified Educators –
MSA (Carlson/Thomas) motion to approve the Declaration of Need for Fully Qualified Educators

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Thomas, Wingo		Wells	

6.4 District Nurse Salary Schedule – We have not received a job applicant for the open nurse position in the past year. By increasing the salary to be in line with our school psychologists we are hoping to fill this position.
MSA (Jackman/Thomas) motion to approve the District Nurse Salary Schedule as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Thomas, Wingo		Wells	

VII. BUSINESS AND FACILTIES

7.1 Measure J Update – The finials were installed at Jefferson School. There have been some issues with the fire system and false alarms at the Jefferson School. Dr. Bridges noted that someone might be taking water from one of the hydrants on the street and this flow in the system notifies the fire department. The Traina Gymnasium has opened, is being used and is a beautiful gym. Traina School's graduation will be in the gymnasium.

7.2 April 2016 Budget Adjustments -
MSA (Carlson/Thomas) motion to approve the budget adjustments as presented

Ayes – 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman,		Wells	
Thomas, Wingo			

7.3 Explosive Detection Canine Services Consortium, Resolution 2016-05-02
MSA (Jackman/Carlson) motion to approve Explosive Detection Canine Services Consortium, Resolution 2016-05-02 as presented.

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman,		Wells	
Thomas, Wingo			

7.4 Williams Act Quarterly Reporting – nothing to report

7.5 Revise Business and Non-Instructional Operations Board Policy 3350, Travel and Expenses, First Reading.
The current district policy doesn't mention specific amounts for food and lodging. The district wants to be sure that we have clear guidelines on how employees will be reimbursed for offsite travel. No suggestions or revisions were noted.

7.6 Notice of Consolidated Election, Resolution 2016-05-03
MSA (Carlson/Jackman) - Motion to approve Resolution 2016-05-03

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman,		Wells	
Thomas, Wingo			

VIII. BOARD DISCUSSION AND REPORTS
8.1 Items for Next Board Meeting- Policy, Board Calendar, LCAP. Graduation is May 26th. Ms. Wingo and Mr. Wells are unable to attend graduation.

8.2 2016-2017 Draft Board Meeting Calendar – The calendar meeting date for February 14th will be changed to February 21st and will be presented at next month's board meeting.

IX. ADJOURNMENT – MSA (Carlson/Jackman) 7:05 PM Time

Respectfully submitted,

James W. Bridges
Secretary to the Board

DRAFT